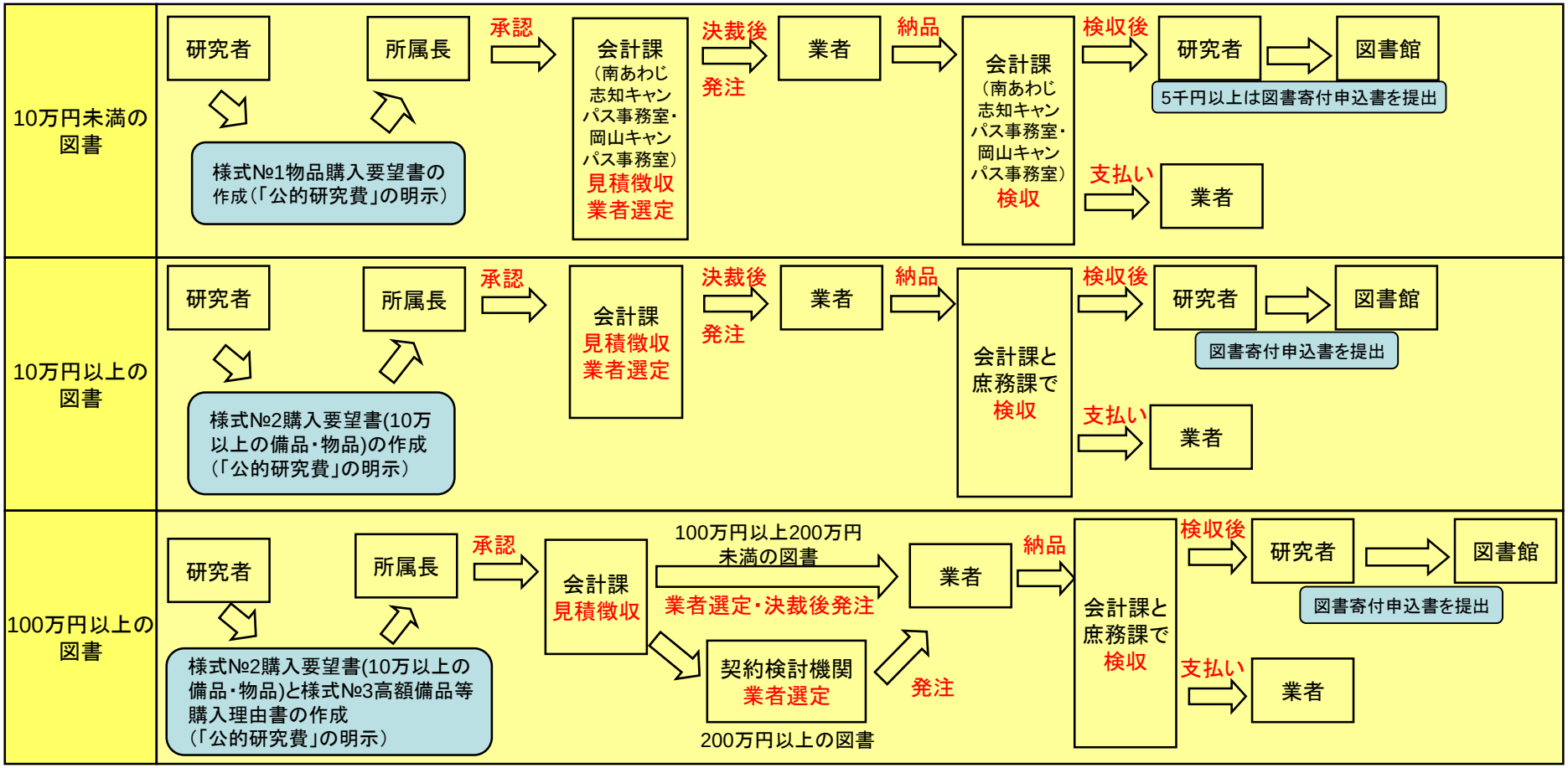図書の購入と事務処理フロー